



**CITY OF MORIARTY
CITY COUNCIL MEETING
July 9, 2025, 7:30 P.M.
201 Broadway St. S-Moriarty, NM 87035**

TIME, PLACE AND ATTENDANCE	The Moriarty City Council met at a Regular Council Meeting on July 9, 2025, with the following members present: Brandon Webb, Bobby Ortiz, Steve Anaya, Kim Garcia and Jeremy Trujillo.
CALL TO ORDER	Mayor Brandon Webb called the meeting to order at 7:30pm
ADD TO AGENDA FOR DISCUSSION ONLY	None.
AGENDA APPROVAL	Steve Anaya moved to approve the consent agenda as presented. Kim Garcia Seconded. Jeremy Trujillo, Bobby Ortiz, Kim Garcia and Steve Anaya voted AYE. Motion Carried.
MATTERS FROM THE GOVERNING BODY	Mayor Webb, Councilors Bobby Ortiz and Kim Garcia thanked Public Works and the rest of city staff for a great 4 th of July parade and celebrations. No Action was Taken.
CONSENT AGENDA	CONSIDERATION AND APPROVAL OF CONSENT AGENDA ITEM: <ul style="list-style-type: none"> i. Approval of Monthly Bills ii. Utility Billing Adjustments iii. Account #4082003 Silva - \$185.68 iv. Account # 8023902 Taco Bell - \$541.88 Bobby Ortiz moved to approve the consent agenda. Steve Anaya Seconded. Jeremy Trujillo, Bobby Ortiz, Kim Garcia and Steve Anaya voted AYE. Motion Carried.
PUBLIC COMMENT PERIOD	Mr. Cody Osborn, Web Services Consultant for EnvisionIT presented a website rebuild and hosting proposal. No Action was Taken.
PLANNING AND ZONING MANAGER – MARIA MARTINEZ	PUBLIC HEARING FOR MORIARTY 40, INC. DBA AS LISA'S TRUCK CENTER. REQUEST APPROVAL FOR A PROPOSED RESTAURANT LIQUOR LICENSE. Jeremy Trujillo moved to approve Moriarty 40, INC. DBA as Lisa's Truck Center for a restaurant liquor license for only beer and wine, no hard liquor. Bobby Ortiz Seconded. Steve Anaya, Jeremy Trujillo, Kim Garcia and Bobby Ortiz voted AYE. Motion Carried.
HIGHER SPEED INTERNET – STEVEN GRABIEL	REQUEST APPROVAL FOR A HOT AIR BALLOON GLOW AND RALLY DURING THE PINTO BEAN FIESTA ATTAINING 10 HOTEL ROOMS AT THE SUPER 8 MOTEL AT \$89.00 PER ROOM FOR ONE NIGHT ON SEPTEMBER 26, 2025, FOR A TOTAL OF \$1,000.00 FUNDED BY THE LODGERS TAX FUND. Bobby Ortiz moved to approve for a hot air balloon glow and rally during the Pinto Bean Fiesta attaining 10 hotel rooms at the Super 8 motel at \$89.00 per room for one night on September 26, 2025, for a total of \$1,000.00 funded by the Lodgers Tax Fund if the City can use the Lodgers Tax Fund for these purposes. Kim Garcia Seconded. Jeremy Trujillo, Kim Garcia, Bobby Ortiz, and Steve Anaya voted AYE. Motion Carried.
PLANNING AND ZONING MANAGER – MARIA MARTINEZ	DISCUSSION REGARDING THE MORIARTY SHOPPING CENTER, THE MCDONALD'S BUILDING, THE SEMI TRUCK PARKING AND TRAFFIC. NO ACTION REQUESTED.
CONSTITUENT-SUSIE MCCOMB	There are problems with trucks, aesthetics, safety, and trespassers. Possible solutions: fines. The old McDonalds building is being deemed by Ms. McComb for possible demolition.

	No Action was Taken.
PLANNING AND ZONING MANAGER – MARIA MARTINEZ	REQUEST APPROVAL TO REFUND \$315.00 TO MR. MARCUS MULDEZ, FROM “TNT FIREWORKS”, FOR BUSINESS LICENSE AND FEES, TEMPORARY FIREWORKS TENT, AND MFD Bobby Ortiz moved to table this item until counsel is given by City Attorney. Steve Anaya Seconded. Jeremy Trujillo, Kim Garcia, Steve Anaya, and Bobby Ortiz voted AYE. Motion Tabled.
PUBLIC WORKS DIRECTOR – JEFF TAPIA BOHANNAN HUSTON – DONZIL WORTHINGTON	REQUEST APPROVAL OF A TASK ORDER NOT TO EXCEED \$20,000.00 FOR TIME AND MATERIAL FOR THE WASTEWATER TREATMENT PLANT NON- COMPLIANCE MAINTENANCE. Bobby Ortiz moved to approve a task order not to exceed \$20,000.00 for time and material for the wastewater treatment plant non- compliance maintenance. Steve Anaya Seconded. Steve Anaya, Bobby Ortiz, Kim Garcia and Jeremy Trujillo voted AYE. Motion Carried.
S RESOURCE INCORPORATED HR CONSULTANT – VINCENT YERMAL	REQUEST APPROVAL TO ACCEPT AND IMPLEMENT IN HUMAN RESOURCES ACTIVITIES THE FINAL VERSION OF THE POSITION CLASSIFICATION REVIEW AND SALARY PLAN UPDATE FROM S RESOURCE INCORPORATED. Bobby Ortiz moved to table this item to address the eight recommendations that the report presents, alongside the City’s budget, which then be able to focus on the six City positions that need to have salary increases based on this report. Steve Anaya Seconded. Steve Anaya, Bobby Ortiz, Kim Garcia and Jeremy Trujillo voted AYE. Motion Carried.
PUBLIC WORKS DIRECTOR – JEFF TAPIA	REQUEST APPROVAL TO PAY INVOICE #1934 FOR \$986.67 TO “DIGGER SERVICES” FOR AN EQUIPMENT PARTS PURCHASE WHICH EXCEEDS THE \$20,000 PURCHASE LIMIT FOR SINGLE SOURCE VENDORS. Bobby Ortiz moved to approve paying invoice #1934 for \$986.67 to “Digger Services” for an equipment parts purchase which exceeds the \$20,000 purchase limit for single source vendors as an emergency purchase under procurement. Jeremy Trujillo Seconded. Steve Anaya, Bobby Ortiz, Kim Garcia and Jeremy Trujillo voted AYE. Motion Carried.
PUBLIC WORKS DIRECTOR – JEFF TAPIA	REQUEST APPROVAL TO PAY INVOICE #1939 FOR \$400.00 TO “DIGGER SERVICES” FOR A SERVICE CALL WHICH EXCEEDS THE \$20,000 PURCHASE LIMIT FOR SINGLE SOURCE VENDORS. Bobby Ortiz moved to approve to pay invoice #1939 for \$400.00 to “Digger Services” for a service call which exceeds the \$20,000 purchase limit for single source vendors as an emergency purchase under procurement. Kim Garcia Seconded. Steve Anaya, Bobby Ortiz, Kim Garcia and Jeremy Trujillo voted AYE. Motion Carried.
PUBLIC WORKS DIRECTOR – JEFF TAPIA	REQUEST APPROVAL TO PAY ORDER #209117.1 FOR \$7,610.71 TO “BAKER UTILITY SUPPLY” FOR EQUIPMENT PARTS. Bobby Ortiz moved to approve to pay order #209117.1 FOR \$7,610.71 to “Baker Utility Supply” for equipment parts. Kim Garcia Seconded. Steve Anaya, Bobby Ortiz, Kim Garcia and Jeremy Trujillo voted AYE. Motion Carried.
PUBLIC WORKS DIRECTOR – JEFF TAPIA	Update Only: With so much rain, we trimmed and mowed the parks, medians and cemeteries. A water pump was replaced. For the 4 th of July, we put our barricades, cooked hot dogs, cleaned the park after the events, and prepped for the fireworks. Staying busy. No Action was Taken.

Fire Department Chief- Todd Hart	<p>REQUEST APPROVAL TO PURCHASE A RADIO FOR NEW AMBULANCE STATE CONTRACT #10-00000-20-00048, FOR \$11,795.65. FUNDS AVAILABLE IN ACCOUNT #209-3002-56030.</p> <p>Jeremy Trujillo moved to approve to purchase a radio for new ambulance state contract #10-00000-20-00048, for \$11,795.65. funds available in account #209-3002-56030.</p> <p>Steve Anaya Seconded.</p> <p>Bobby Ortiz, Steve Anaya, Kim Garcia and Jeremy Trujillo voted AYE.</p> <p>Motion Carried.</p>
Fire Department Chief- Todd Hart	<p>Update Only:</p> <ul style="list-style-type: none"> • Calls for Service in June: 135 total calls: 9 fire related; 77 EMS; 54 Transports (most transport done ever); 12 Mutual Aid; and 49 Fire Inspections. • 4th of July Report: 1 Fire Call; 3 EMS; and patrols ended at midnight. No major incidents. <p>No Action was Taken.</p>
EVENT COORDINATOR - YARIMA OCHOA	<p>REQUEST APPROVAL TO PROCURE "A&B CLEANING" SERVICE TO SANITIZE AND CLEAN THE CIVIC CENTER RESTROOMS AND KITCHEN, 3 DAYS A WEEK. THE INITIAL SERVICE WILL INCLUDE DEEP CLEANING OF ALL AREAS FOR AN ADDITIONAL \$202.37. WEEKLY SERVICE WILL A TOTAL \$1,235.52</p> <p>Council moved not to take action until the City's budget is finalized.</p> <p>No Action was Taken.</p>
EVENT COORDINATOR - YARIMA OCHOA	<p>REQUEST APPROVAL TO PROCURE "RAM PEST MANAGEMENT" TO PROVIDE MONTHLY PEST CONTROL SERVICES TO THE CIVIC CENTER, CITY HALL AND THE READ WRITE BUILDING. THE MONTHLY SERVICE WILL TOTAL \$1,065.00.</p> <p>Kim Garcia moved to approve "Ram Pest Management" to provide monthly pest control services to the Civic Center, City Hall and the Read Write Building with a monthly service totaling \$1,065.00.</p> <p>Jeremy Trujillo Seconded.</p> <p>Steve Anaya, Bobby Ortiz, Kim Garcia and Jeremy Trujillo voted AYE.</p> <p>Motion Carried.</p>
EVENT COORDINATOR - YARIMA OCHOA	<p>REQUEST APPROVAL OF REVISED CONTRACT PRICING FOR CIVIC CENTER LEASE.</p> <p>Steve Anaya moved to approve the revised contract pricing for the Civic Center lease.</p> <p>Bobby Ortiz Seconded.</p> <p>Steve Anaya, Bobby Ortiz, Kim Garcia and Jeremy Trujillo voted AYE.</p> <p>Motion Carried.</p>
EVENT COORDINATOR - YARIMA OCHOA	<p>Update Only: After a month working for the city, quotes have been requested for door repair, pest control, cleaning services, and have researched on the revision of the Civic Center contract.</p> <p>No Action was Taken.</p>
POLICE DEPARTMENT CHIEF – ADAN URBINA	<p>Update Only: We have seven officers in the workforce now.</p> <p>No Action was Taken.</p>
FINANCE AND ADMINISTRATION CITY CLERK – DEBORAH LIU	<p>Update Only:</p> <ul style="list-style-type: none"> • The State of New Mexico passed on July 2025, a "Public Finance Accountability Act" and the Department of Finance and Administration created a subdivision to assist municipalities obtain their capital outlay funding sooner. I spoke to the Director of such newly created division, Mr. Mark Melhoff, and he stated that after reviewing the latest City of Moriarty audit report, to expect a letter requesting us to submit our Purchasing/Procurement Policy and Procedures. The former requirement for the City to have a fiscal agent • All sub accounts have been posted until June 30, 2025. • Two Wells Fargo new accounts have been created: NewBridge and Payroll. • Requested departments to generate inventory lists of usable/not usable items for insurance purposes (assets) and for disposal approval to DFA and Council.

	<ul style="list-style-type: none"> • A Procurement Training will be conducted to all department heads on July 18, 2025, at the Mayor's Department Head Meeting at 8:30am by the City's Chief Procurement Officer. • Requested Special Council Meeting to discuss the City's budget and fiscal findings. <p>Mayor Webb and Councilors agreed to conduct a Special Council meeting on Monday, July 21, 2025, at 6:00pm to discuss the city's budget and fiscal findings.</p>
ADJOURNMENT	The meeting was adjourned by Mayor Webb at 10:11pm.
APPROVED	PASSED, ADOPTED and approved this 23rd day of July 2025.
	 Brandon S. Webb, Mayor Attest:  Deborah R. Liu, City Clerk